



छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर  
CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

राष्ट्रीय मूल्यांकन प्रत्यायन परिषद् द्वारा A++ ग्रेड प्राप्त विश्वविद्यालय  
(पूर्ववर्ती कानपुर विश्वविद्यालय, कानपुर)  
(Formerly Known as Kanpur University Kanpur-208024)



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अतिमहत्वपूर्ण/प्रथम वरीयता

सेवा में,

1. प्राचार्य/प्राचार्या,  
सम्बद्ध समस्त महाविद्यालय,  
छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर ।
2. निदेशक/प्रभारी,  
समस्त शैक्षणिक विभाग, वि.वि. परिसर,  
छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर ।

विषय: सत्र 2024-25 में प्रवेशित/अध्ययनरत छात्र/छात्राओं द्वारा समर्थ पोर्टल पर लॉगइन करने के सम्बन्ध में ।

महोदय/महोदया,

उपर्युक्त विषय के सम्बन्ध में निर्देशानुसार सूचित करना है कि अभिलेखानुसार आपके महाविद्यालय/संस्थान में प्रवेशित/अध्ययनरत छात्र/छात्राओं द्वारा अद्यतन समर्थ पोर्टल पर लॉगइन करने की कार्यवाही सम्पन्न नहीं की गयी है । यह एक अनिवार्य प्रक्रिया है तथा प्रत्येक छात्र/छात्रा को संलग्न प्रक्रियानुसार समर्थ पोर्टल पर लॉगइन कर अपनी Profile पर अंकित सूचनाओं को View किया जाना आवश्यक है ।

अतः आपसे अनुरोध है कि उपरोक्तानुसार वांछित कार्यवाही हेतु महाविद्यालय/संस्थान के छात्र/छात्राओं को लॉगइन प्रक्रिया से अवगत कराने तथा उन्हें प्रोत्साहित करने का कष्ट करें । यह कार्यवाही अतिशीघ्र सम्पन्न कराने का कष्ट करें ।

संलग्नक: यथोपरि ।

भवदीय,

  
कुलसचिव

- प्रतिलिपि:
1. निजी सचिव, अपर मुख्य सचिव, श्री राज्यपाल, उत्तर प्रदेश, लखनऊ को सादर सूचनार्थ ।
  2. निजी सचिव, प्रमुख सचिव, उच्च शिक्षा, उ०प्र० शासन, लखनऊ को सादर सूचनार्थ ।
  3. निजी सचिव, विशेष सचिव (श्री गिरि), उच्च शिक्षा विभाग, उ०प्र० शासन, लखनऊ को सादर सूचनार्थ ।
  4. निजी सचिव कुलपति, मा. कुलपति जी के अवलोकनार्थ ।
  5. सिस्टम मैनेजर/नोडल अधिकारी, समर्थ पोर्टल ।
  6. वैयक्तिक सहा., कुलसचिव/वित्त अधिकारी/परीक्षा नियंत्रक ।
  7. सम्बन्धित को सभी महाविद्यालयों के कालेज लागइन पर प्रेषित करने हेतु ।

  
कुलसचिव

## **User Manual for Registration at the Student Portal**

### **Introduction**

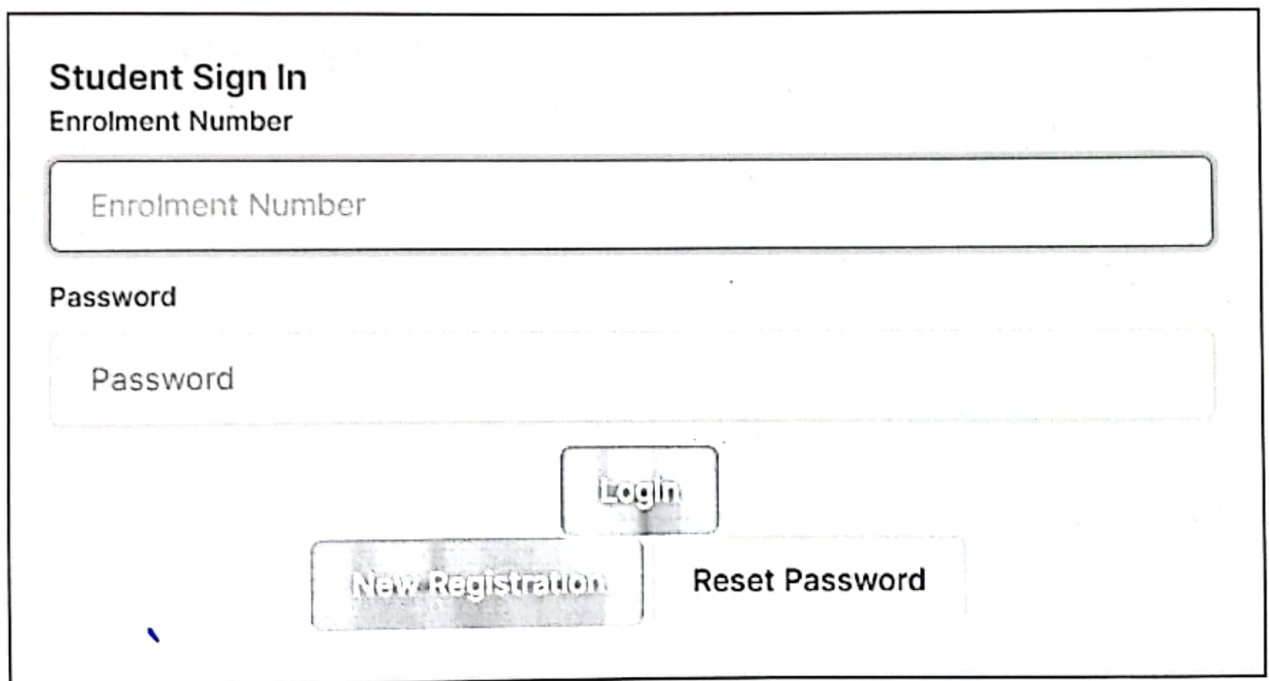
### **New Student Registration (Self-Registration)**

## Introduction

This is the reference document for New User Registration through the Samarth student portal.

### Login

**Step 1:** Open the student portal link through {Student portal Url}, and the homepage will appear as below:



The screenshot shows a web form titled "Student Sign In". It contains two input fields: "Enrolment Number" and "Password". Below the "Password" field is a "Login" button. At the bottom of the form are two buttons: "New Registration" and "Reset Password".

**Student Sign In**  
Enrolment Number

Enrolment Number

Password

Password

Login

New Registration Reset Password

On the student portal homepage, students will be able to see three (3) options as follows:

#### 1. Login

- a. Registered students can directly log in using their login credentials for the portal.

## 2. New Registration

- a. Students doing first-time registration have to click on the “New Registration” option to generate their login credentials.

## 3. Reset Password

If a student forgets his/her password, they can reset it by using the “Reset password” option.

# New Student Registration

**Step 1.** Students can register themselves by clicking on the “New Registration”

button. After that, the following details need to be selected/entered:


- Select Programme
- Name (as on ID card)
- Enrollment Number
- Fill in the Captcha.

Student Registration Form

Select Programme	<input type="text" value="Select"/>
Name (as on ID card)	<input type="text"/>
Enrolment Number	<input type="text"/>
	<b>637785</b>
	<small>Click on the text to change</small>
	<input type="button" value="Submit"/>

Then Click on the **Submit** button

After successful verification of the details, an OTP will be received via Mail/SMS. Once the OTP is filled, click on the 'Submit' button to proceed further.

 eGov

Info!

Mail sent successfully to your registered email

Enter the one time password (OTP) sent to your email/mobile.

Enter the one time password (OTP) sent to your email/mobile

Once OTP is verified, students need to set a password for their login in a new window.

Info!

Please create your password.

Set your password

Username :

DEMO2

Password

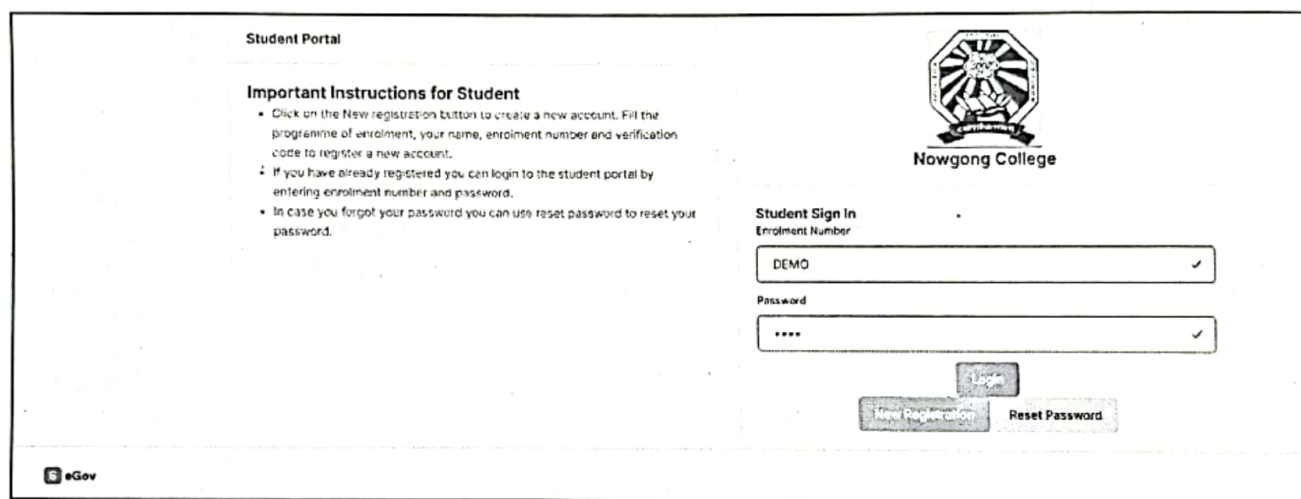
Confirm Password

Submit

Then click on the **Submit** button.

## Step 2: Log in to the Student Portal:

After successfully creating their passwords, students can access their account through their **Enrolment number and Password** to start the process of filling their Examination Forms.



The screenshot shows the 'Student Portal' interface. On the left, under 'Important Instructions for Student', there are three bullet points: 1. Click on the New registration button to create a new account. Fill the programme of enrolment, your name, enrolment number and verification code to register a new account. 2. If you have already registered you can login to the student portal by entering enrolment number and password. 3. In case you forgot your password you can use reset password to reset your password. On the right, the 'Nowgong College' logo is displayed above the 'Student Sign In' section. This section contains two input fields: 'Enrolment Number' with the value 'DEMO' and a checkmark, and 'Password' with four asterisks and a checkmark. Below these fields are three buttons: 'Login', 'New Registration', and 'Reset Password'. The 'eGov' logo is in the bottom left corner.

**Student Portal**

**Important Instructions for Student**

- Click on the New registration button to create a new account. Fill the programme of enrolment, your name, enrolment number and verification code to register a new account.
- If you have already registered you can login to the student portal by entering enrolment number and password.
- In case you forgot your password you can use reset password to reset your password.

**Nowgong College**

**Student Sign In**

Enrolment Number  
DEMO ✓

Password  
\*\*\*\* ✓

Login  
New Registration Reset Password

eGov

**Note: The students need to note down the username and Password for further use.**